

सीएसआईआर-केन्द्रीय औषधीय एवं सगंध पौधा संस्थान

CSIR-CENTRAL INSTITUTE OF MEDICINAL AND AROMATIC PLANTS,

(वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद)

(Council of Scientific & Industrial Research)

पे0आ0 सीमैप, कुकरैल पिकनिक स्पॉट रोड

P.O. CSIR-CIMAP,

लखनऊ-15

Lucknow-15

सं0 -एसडीसी/ईओ/2019-स्टार्स

दिनांक 26.09.2019

निस्तारण हेतु निविदा आमंत्रण

Notice Inviting Tender for Auction

निदेशक, सीएसआईआर-सीमैप लखनऊ की ओर से सुगंधित तैलों (इसेंशियल ऑयल) के निस्तारण हेतु "जो है जैसा है" के आधार पर ऑनलाईन निविदायें (ईटेंडर) आमंत्रित की जाती हैं। E-tenders invited, on behalf of the Director, CSIR-CIMAP, Lucknow for the disposal of the following Essential on "as is where is" basis.

क्र.सं Sl.no.	सुगंधित तैलों का नाम और स्थान Name of Essential Oils and place	मात्रा	धरोहर राशि (रु.में) EMD
1	Lemongrass oil (Lucknow)	45kg	100000-00
2	Palmarosa (Lucknow)	23kg	(One Lakh)
3	Geranium (Lucknow)	6kg	
4	Mentha Arvensis (menthe) (Lucknow)	20kg	
5	Lipia oil (Lucknow)	10kg	
6	Lemongrass oil (Pantnagar)	870kg	
7	Palmarosa (Pantnagar)	9kg	
8	Citronella (Pantnagar)	150kg	
9	Geranium (Pantnagar)	35kg	
10	Mentha Piperita (peppermint) (Pantnagar)	50kg	
11	Mentha Spicata (Spearmint) (Pantnagar)	7kg	
12	Mentha Arvensis (Mentha) (Pantnagar)	930kg	
13	Mentha Citrata (Bergamotmint) (Pantnagar)	8kg	
14	Lemongrass oil (Bangaluru)	59kg	

15	Palmarosa (Bangaluru)	4kg	
16	Eucalyptus citriodora (Bangaluru)	23kg	

- 1- निविदा प्रपत्र को सीएसआईआर-सीमैप की वेबसाइट <http://cimap.res.in> पर केंद्रीय खरीद पोर्टल [http:// e-tender.gov.in/](http://e-tender.gov.in/) e-procure/app से निशुल्क डाउनलोड किया जा सकता है। The detailed Tender Documents can be downloaded from the CSIR-CIMAP website <http://cimap.res.in> and from CPP Portal [https:// e-tender.gov.in/](https://e-tender.gov.in/) e-procure.gov.in/app without cost.
- 2- तैला का दिनांक 09.10.2019 से 15.10.2019 तक पूर्वान्ह 11.00बजे से अप्रान्ह 03.00बजे तक प्रत्येक कार्यदिवस में सीमैप लखनऊ तथा सीमैप संसाधन केंद्र जीकेवीके पोस्ट ऑफिस बंगलूरु 560065 व सीमैप संसाधन केंद्र पंतनगर डेयरी फार्म नगला जिला उधम सिंह नगर 263149 में देखा जा सकता है। The oils can be inspected at CIMAP, Kukrail Picnic Spor Road Lucknow, CIMAP Research Centre Allalassandra(Near Yelahanka) GKVK Post Office, Bengaluru-560065(Karnataka) and CIMAP Research Centre Pantnagar, Dairy Farm Nagla Distt. Udhamsingh Nagar-263149 (Uttarakhand) on any working day between **09.10.2019 to 15.10.2019 between 11.00 AM to 15.00PM.**
- 3- टेंडर को केंद्रीय सरकारी खरीद पोर्टल [https:// e-tender.gov.in/](https://e-tender.gov.in/) e-procure.gov.in/ app पर दिनांक 15.10.2019 से 22.10.2019 तक अप्रान्ह 15:00 बजे तक जमा किया जा सकता है। The last date of receipt of tenders on CPP Portal [https:// e-tender.gov.in/](https://e-tender.gov.in/) e-procure.gov.in/ app is 15.10.2019 to 22.10.2019 up to 15:00PM .
- 4- प्राप्त निविदाओं को केंद्रीय सरकारी खरीद पोर्टल पर दिनांक 28.10.2019 को अप्रान्ह 15:30 बजे सीमैप-लखनऊ में भण्डार एवं कय अधिकारी के कक्ष में खोला जायेगा। The date of Opening Tender: 28.10.2019 (at 15:30PM) in the SPOs Office at CIMAP-Lucknow.
- 5- उच्छुक निविदादाताओं से निवेदन है कि वह स्वयं को केंद्रीय सरकारी खरीद पोर्टल [http:// e-tender.gov.in](http://e-tender.gov.in) पर पंजीकृत करके अपनी निविदा पोर्टल पर ही जमा करें। All the interested bidders are requested to enroll themselves on CPP Porta <http://e-tender.gov.in> to submit their bids on the same.
- 6- सभी ऑयल्स की जी.सी. रिपोर्ट को <http://cimap.res.in> <http://etender.gov.in/eprocure/app> से बिना किसी भुगतान के डाउनलोड किया जा सकता है।

GC Report of all the oils are available on <http://cimap.res.in>,
<http://etender.gov.in/e procure/app> and the same can be downloaded free of cost.

7. कृपया संलग्न एक्सेल फाईल बोडोकेयू का डाउनलोड करने के साथ ही सुगंधित तेलों की दर व लागू जीएसटी भर तथा बिना नाम बदल फाईल को संरक्षित कर केन्द्रीय खरीद पोर्टल पर अपलोड कर दें। Please download the attached BOQ excel file and fill up the rate of essential oil with applicable GST without changing the file Name and upload the same on CPP portal with the tender document.
8. निदेशक, सीएसआईआर-सीमप को किसी भी निविदा का आंशिक या पूर्ण रूप से बिना कारण बताए निरस्त करने का अधिकार है। The Director, CSIR-CIMAP Lucknow reserves the right to cancel the tender for disposal or withdraw any part of the tenders without assigning any reason thereof.
9. ईएमडी डिमांड ड्राफ्ट की फोटो प्रति केन्द्रीय पोर्टल पर अपलोड करने के साथ ईएमडी की मूल प्रति दिनांक 28.10.2019 का समय 3 बजे तक निदेशक, केन्द्रीय औषधीय एवं सर्गंध पौधा संस्थान, ध्यानाकर्षण-मण्डार एवं कच अधिकारी, सीमप, पिकनिक स्पॉट रोड लखनऊ-226015, का प्राप्त होना अनिवार्य है। यदि किसी निविदादाता की घराहर राशि टन्टर खुलने से पहले नहीं प्राप्त होती है ऐसी निविदा को सीधे तौर पर निरस्त कर दिया जायगा।
Copy of Earnest money deposit as mentioned in the form of Demand Draft in favour of Director, CIMAP, Lucknow, must be submitted along with the bid on CPP Portal and original EMD must reach to "Director, Central Institute of Medicinal & Aromatic Plants, Picnic Spot Road Lucknow -226015, kind Attn: Stores & purchase Officer" latest by 28.10.2019 upto 3.0PM.
10. असफल बोलीदाताओं को ईएमडी निस्तारण आदेश जारी होने की तारीख से तीस दिन के अंदर बिना किसी व्याज के वापस कर दी जायेगी।
The earnest money deposit of unsuccessful bidders will be refunded within 30 days from the date of award without any interest
11. प्रत्येक सुगंधित तेल की उच्च बोलीदाता का निस्तारण आदेश दिया जायेगा।
Each essential oil will be awarded to the highest evaluated bidder.

भवदीय

Yours faithfully

मण्डार एवं कच अधिकारी

Stores & Purchase Officer

CSIR-CENTRAL INSTITUTE OF MEDICINAL AND AROMATIC PLANTS
(Council of Scientific & Industrial Research)
P.O.CIMAP, Kukrail Picnic Spot Road,
Lucknow-15

Tender Document

Ref.No. SDC/EO/2019-Stores

Date 26.09.2019

Subject: Disposal of Essential Oils.

E-tenders on behalf of The Director CSIR-CIMAP, Lucknow are invited for the disposal of Essential Oils on "as is where is" basis:-

1. E-tender will be accepted only.
2. The purchaser may inspect the Essential Oil at as mentioned in the NIT, on any working day 09.10.2019 to 15.10.2019 between 11:00 AM to 15:00PM by prior appointment to satisfy themselves about the oils offered. No complaint whatsoever will be entertained after the tenders once submitted or before or after the oil is taken.
3. Last date and time for submission of tender:22.10.2019 up to 15:00PM.
4. Date of Opening Tender :28.10.2019 (at 15:30 PM).
5. All Tenders shall be received online any through CPP Portal <http://e-tender.gov.in>
Any other mode of submission of tender shall not be accepted.
6. The quotations will be opened on date and time as mentioned above in the presence of bidders who wishes to be present at that time.
7. The oils offered for disposal is on "As is where is " basis.
8. The GST as applicable at the time of taking delivery by the successful bidder/bidders which will be charged extra over the quoted bid.
9. Copy of Earnest money deposit as mentioned in the form of Demand Draft in favour of Director, CSIR-CIMAP, Lucknow, must be submitted along with the bid on CPP Portal and original EMD must reach to "Director, Central Institute of Medicinal & Aromatic Plants, Picnic Spot Road Lucknow -226015, kind Attn: Stores & purchase Officer" latest by 28.10.2019 upto 3:00PM. If EMD of any bidders is not received within due date and time, the bid shall be rejected outrightly.
10. The earnest money deposit of unsuccessful bidders will be refunded within 30 days from the date of award without any interest




11. Tenderers should clearly quote their rates for the oil as per bid performa asked for oil in figures and in words exclusive of GST. In case there is any error between the amount specified in figures and words, the higher of the two will be taken for consideration.
12. The bidders whose offer is accepted by the CSIR-CIMAP should deposit the requisite amount to CIMAP in the form of Demand Draft within 15 calendar days from the date of Award Letter and the oil will be taken out of campus within thirty calendar days from the date of the award letter with prior intimation to Stores & Purchase Officer / Section Officer (S&P) CSIR-CIMAP, Lucknow.
13. The successful bidder is liable to remove the oil from CIMAP Research Centre Bangalure and Pantnagar premises within 30 calendar days from the award letter date. The labour, transport and other arrangements will have to make by the purchaser at their own cost, risk and responsibility between 10.00AM to 4:00 PM, on any working days. In case the oil is not taken within the specified time, the ground rent 0.5 percent of sale value per oil per day will be charged. If the oil is not lifted within next two weeks it will be treated as abandoned and the EMD and other sums paid for it will be forfeited without any reference to the purchaser. For such abandoned oil, the Director, CIMAP reserves the right to re-sell. The concerned bidder will have not any claim whatsoever about the abandoned Lot/oil.
14. Tenders should be valid for a period of 75 days (seventy five) days from the date of opening of the tenders.
15. GC report of the essential oils are attached herewith with this tender document for ready reference to bidders.
16. The person authorized by the purchaser will be allowed to take delivery.
17. The address given in the tender shall be deemed to the Purchaser's address and correspondence sent on that address shall be considered to have been delivered to the purchaser. No claim will be entertained for the reason of forfeiture of the sum deposited in case of correspondence is returned back undelivered.
18. If any theft/fire/damage or any type of mishappening occurs within the period of award and removing of oil from CIMAP Lucknow and Research Centre, Bangaluru and Pantnagar premises, the loss will be borne by the bidder. The CIMAP-Lucknow and Research Centre Bangaluru and Pantnagar shall not be responsible for loss, damage or deterioration of the material (Oil) due to any cause, whatsoever within the said time.
19. The material will be awarded to the highest evaluated bidder.

20. The Director, CSIR-CIMAP Lucknow reserves the right to cancel the tender of disposal or withdraw the oil from the sale without assigning any reason thereof.

21. Aadhar Card, PAN card and GSTIN No. & latest return copy of GST must be attached with the tender.

22. Please download the attached BOQ excel file and fill up the rate of essential oil with applicable GST without changing the file Name and upload the same on CPP portal with the tender document.

Note: GC and other relevant reports are enclosed in a separate file. First report is for Lucknow followed by enclosures. Second report (Mid Report) is for Pant nagar Centre with enclosures. Last report is for Bangalore centre with enclosures.


Yours faithfully

Stores & Purchase Officer


CRITICAL DATE SHEET

S.no.	Stage	Date & time
1	Publish date & time	26.09.2019 upto 6.00 PM
2	Document download start date and time	27.09.2019 from 9.00AM
3	Last date & time for receipt of queries	11.10.2019 upto 3:00PM
4	Bid submission start date and time	15.10.2019 from 11:00AM
5	Bid submission end date & time	22.10.2019 upto 3:00PM
6	Bid opening date & time	28.10.2019 at 3.30PM



Stores and purchase officer

